


ASSISTANT MANAGER, RESEARCH AND INNOVATION POSITION

	JOB TITLE	Assistant Manager, Research and Innovation
	DIRECTORATE/ DEPARTMENT	Directorate of Research Innovation Policy & Strategy
	GRADE/LEVEL	IRA 5
	IMMEDIATE SUPERVISOR	Manager, Research and Innovation

a) Job purpose

The job holder will participate developing and managing research and innovation activities and programs that promote research and innovation in IRA.

b) Specifications

The duties and responsibilities will entail:

I. Managerial/Supervisory responsibilities

- (i) Support in formulating and implementing the research and innovation policies, objectives and initiatives in line with the Authority's strategic agenda.
- (ii) Carry out research projects on current and emerging issues in the insurance industry.
- (iii) Support in Identifying and implementing accelerated new and innovative solutions within a focussed ecosystem through collaboration and partnerships.
- (iv) Share information on the innovation hub while consumer protection safeguards into products and to promote new ideas and innovations in line with objectives of supervision.
- (v) Collate and collect information innovative challengers through innovation and competition to promote access and inclusion in the insurance industry.
- (vi) Review literature on developments in technology and innovation through continuous engagement with regulated entities and tech start-ups.
- (vii) Participate in the research and documentation of ideas to facilitate development and innovation in the insurance industry
- (viii) Participate in planning and organizing meetings, seminars, workshops and conferences on research and innovation for enhanced information sharing.
- (ix) Carry out analytical work and offer advisory services to other Directorates on research methodology and related issues.
- (x) Initiate, prepare, communicate and disseminate research findings through publications in appropriate fora.

II. Operational Responsibilities / Tasks

- (i) Implement research projects of multi-disciplinary and cross cutting nature with a focus on emerging insurance industry developments and practices.
- (ii) Organize and participate in sensitization of stakeholders on insurance market development in order to facilitate wider rollout and support for innovative ideas and solutions
- (iii) Develop reports on activities of the research and innovation department
- (iv) Identify research areas, undertake surveys and analyse data and prepare reports.
- (v) Carry out training, nurturing and mentoring of research officers

c) Persons Specifications

- (i) A Master's Degree in Economics, Insurance, Risk Management, Statistics, actuarial, ICT, Business Administration, Law, Finance, Financial Engineering, Commerce, Business Management or related Social Sciences from a recognized institution;
- (ii) A Bachelor's Degree in Economics, Insurance, Risk Management, Statistics, actuarial, ICT, Law, Finance, Financial Engineering, Commerce, Business Management or related Social Sciences from a recognized institution;
- (iii) Project Management Course
- (iv) Certificate in Computer Proficiency
- (v) Proficiency in relevant data analysis software
- (vi) Management Course lasting not less four (4) weeks
- (vii) Supervisory Course lasting not less than 2 weeks
- (viii) Six (6) years relevant experience
- (ix) Meets provision of chapter six of the Constitution

d) Competencies and Skills

- (i) Strong negotiation skills
- (ii) Strong communication and presentation skills
- (iii) Good mentorship and coaching skills
- (iv) Leadership and supervision skills