



REPUBLIC OF KENYA

Insurance
Regulatory
Authority

Bima Bora kwa Taifa

IRA

INVITATION TO TENDER

The Insurance Regulatory Authority (IRA) is a State Corporation established under the Insurance (Amendment) Act, Cap 487 of the Laws of Kenya with the mandate to regulate, supervise and promote development of the Insurance Industry in Kenya. The Authority wishes to invite sealed bids for the following tenders:-

S/ No	TENDER NO.	TENDER DESCRIPTION	CLOSING DATE & TIME	PRE-TENDER MEETING	TARGET/ PREFERENCE
1	IRA/063/2020-2021	Provision of Consultancy Services to Conduct Human Skills Audit for Insurance Industry in Kenya	10 th November, 2020 at 11:00 a.m.	5 th November, 2020 at 11:00 a.m.	Youth
2	IRA/064/2020-2021	Provision of Consultancy Services for TCF National Customer Satisfaction Survey	10 th November, 2020 at 2:00 p.m.	5 th November, 2020 at 2:00 p.m.	Youth
3	IRA/065/2020-2021	Provision of Consultancy Services to Conduct National Customer Satisfaction Survey	11 th November, 2020 at 11:00 a.m.	6 th November, 2020 at 11:00 a.m.	Youth
4	IRA/066/2020-2021	Provision of Consultancy Services to Conduct Digital Mapping of Insurance Companies in Kenya	11 th November, 2020 at 2:00 p.m.	6 th November, 2020 at 2:00 p.m.	Open
5.	IRA/074/2020-2021	Provision of Consultancy Services to for Post-Retirement Medical Fund	12 th November, 2020 at 11:00 a.m.	9 th November, 2020 at 11:00 a.m.	Open
6.	IRA/075/2020-2021	Provision of Consultancy Services to for Review of Performance Management System	12 th November, 2020 at 2:00 p.m.	9 th November, 2020 at 2:00 p.m.	Women
7.	IRA/076/2020-2021	Supply, Installation, Testing & Commissioning of Redundant Firewall for Disaster Recovery Site	16 th November, 2020 at 11:00 a.m.	N/A	Open
8.	IRA/060/2020-2021	Provision of Exhibition Facilities in Mombasa, Kisumu, Nyeri, Kisii & Uasin Gishu Counties	16 th November, 2020 at 2:00 p.m.	N/A	Women
9.	IRA/061/2020-2021	Provision of Consultancy Services for Review of Consumer Education Strategy	17 th November, 2020 at 11:00 a.m.	N/A	Open
10.	IRA/059/2020-2021	Provision of Public Relations Agency	17 th November, 2020 at 2:00 p.m.	10 th November, 2020 at 11:00 a.m.	Youth
11.	IRA/079/2020-2021	Provision of Consultancy Services for Employee Satisfaction and Related Surveys.	18 th November, 2020 at 11:00 a.m.	N/A	Youth

Interested bidders may view and download the above tender documents from the IRA website (www.ira.go.ke) or Public Procurement Information Portal (www.tenders.go.ke).

Interested and eligible bidders are required to download the tender documents from the websites free of charge and immediately email their names and contact details to: procurement@ira.go.ke for purposes of any clarification, communication or addenda.

Complete tender documents should be prepared and saved as a PDF document with a **PASSWORD PROTECTION** and emailed to bids@ira.go.ke and copied to fc helimo@ira.go.ke. The subject of the e-mail will be as per the tender number and tender description indicated above and be addressed to:-

Chief Executive Officer
Insurance Regulatory Authority
10th Floor, Zep-Re Place, Longonot Road, Upper Hill
P.O Box 43505-00100
Nairobi, Kenya

so as to be received on or before date and time indicated above.

Tenders will be opened immediately thereafter **VIRTUALLY** via zoom platform at IRA offices, Zep-Re Place on the dates and times indicated above. The tenderers shall be required to provide the passwords of their documents before the time of opening via e-mail address bids@ira.go.ke and copied to fc helimo@ira.go.ke

IRA will convene the Bid opening via zoom video conferencing. The zoom meeting invitation will be created and placed on the IRA website where the participating bidders can access and participate in the Tender Opening. In the submission email for the tenders, Bidders are required to provide the Name, Email address and phone number of their representative who wish to take part in the Tender Opening for purposes of admission.

IRA is a corruption free environment. Any pressure, influence attempt should be reported to the CEO through the address provided above or e-mail ethics@ira.go.ke

COMMISSIONER OF INSURANCE & CHIEF EXECUTIVE OFFICER