



TENDER OPENING PROCEDURE

The following advertised tenders will be opened on the scheduled dates immediately after the closing times.

#	Tender No.	Tender Description	Closing date & Time	Zoom details
1	IRA/101/2020-2021	Provision of website hosting and maintenance services	12 th January, 2021 at 10.30 a.m.	Meeting ID: 87221861686 Pass: 640353

The following procedure will be adopted in opening the tenders as stipulated in the bid document:

1. All participating bidders should send name of the company, full name of the representative who will be participating in the tender opening process. These details should be received way ahead of the tender closing time on email to bids@ira.go.ke and copy to fc helimo@ira.go.ke.
2. At the specified time, the bidder's representative will be required to indicate their name and the company they are representing on the zoom platform. No representative will be admitted into the bid opening process without this information.
3. Only representatives from bidders whose documents shall have been received by the Authority through the email address provided as of the closing date and time will be admitted into the bid opening process.
4. The bid documents shall be downloaded and opened by way of sharing the screen where all the necessary details in the tender document will be announced.

FELIX CHELIMO
MANAGER PROCUREMENT

12th January 2021